

Texas Flute Society
Board Meeting
Saturday, August 20, 2016
 Central Market at Preston and Royal
 10720 Preston Rd, Dallas, TX 75230

Minutes

Attendees: Melissa Dickt - President, Brittany Balkcom – Vice President, Ellen Kaner – Trustee, Laura Pillman – Publicity Coordinator, Ann Vinod – Trustee, Chris Cox – Volunteer Coordinator, Diana Sparacin – Registration/Schedule Coordinator, Daniel Perez – Commercial Liaison, Jennifer Kirby – Secretary; Timothy Hagen – Masterclass Coordinator, Bethany Padgett (via skype) – Festival Co-Chair

Announcements

Melissa

Melissa – Still looking for a flute choir coordinator; Ellen Kaner – message from Jennifer Hunter – Please review duties list; Ann – Everyone please read whole duties list for everyone so you can understand how everything connects. If yours is not listed by month please revise to reflect each month. Melissa – is planning on going through at the beginning of each month and sending reminders. PW: flutehero for members login.

Ann – Would also like to review bylaws. Bylaw committee shall include Ann, Dakota, Chris, Diana and Jennifer. We will all review and recommend possible changes. Explore use of Zoom for the meeting.

Minutes

Jennifer K.

No changes

Treasurer

Dakota

The total from June's meeting for the balance is incorrect. At the time of the meeting the balance should have been stated as \$18,890.85. Since then, we have had a revenue of \$790 and expenses of \$2999.70 for a total net loss of \$2209.70. Caryle Jones reimbursed TFS for \$50 due to overage charges she incurred mistakenly. The rest of the funds were spent in regards to NFA subsidies and checks cashed for the scholarships awarded as well as a couple of clinician fees and judging fees. As of now finances should accurately reflect totals in both the minutes as well as on the record. The current balance as of today is **\$16,681.15** .

I would like to know if the board would like access to the running total of the budget. I have a spreadsheet created that has all of our transactions that I can make available to the board members so that we all know exactly how much money the organization has at any time. If this is something that we would be interested in, please let me know.

Membership

Brittany M.

Totals	Membership Type	Regular	Sustaining	Life	Complimentary & exempt	2016 Paid
454	Total	343	31	8	72	283
199	Student-Grade K-12	140	0	0	59	108
41	Student- College	37	0	0	4	13

	Undergraduate					
31	Student- College Graduate	31	0	0	0	23
183	Adult	135	31	8	9	139

Publicity

Laura

Kathryn created brochures for Haire and MB competitions to distribute at NFA, not very many were picked up. So we're off to a slow start. Brochures were given to all board members present to distribute.

Newsletter

Carolyn K.

No report.

Fall Event

Brittany B.

Isabel Lepanto – would like to do a masterclass/recital combo. Sunday afternoon would work best for this time of year. Board approved spending up to \$450 on her airfare and offering a homestay. Total cap on event will be \$1200 as approved by board present. Ellen motioned, Tim – 2nd All approved.

Spring Event – Alyson Loggins-Hall of Flutronix would like to come for a concert/performance. Melissa would like to expand and maybe have 2 guest artists and bigger event. Would also like to have live stream available for members only or non-members pay small fee. In the future explore partnering with UTA or TCU to combine efforts. Jennifer – what about combining a member recital with Allyson's recital to generate attendance. Board agreed and will try to do with this and will do a flute choir piece as well. Will explore funding options through Burkhardt. \$500 budget on our end. Chris made motion, Tim – 2nd all board approved.

All-Region Clinics

Priscilla

No report. Melissa will follow up with her immediately.

Board likes the idea of doing a brief overview of each etude by the panelists, then a mock audition format with comments. Depending on attendance, comments from audition will either be written or verbal. Ellen is asking Won Lee if he would like to be a panelist and help Priscilla organize. Panelists will be paid. Location will be central.

Post Meeting Update: Won has agreed to take over planning the All-Region clinic.

Flute Festival 2017

Texas Flute Festival: May 19-21, 2016, Texas Woman's University

Guest Artists

Melissa

Nester Torres and Viviana Guzman are in the works for this. Will talk to Hillary Abigana as well. Tim has a practicing workshop that was very well received at NFA – will schedule for Friday night.

Festival Co-Chairs

Bethany/Sara

Need to get more road signs. Comment that exhibitors would like to be in the same room next time. Were there any who complained about the being in the science lab as it was logistically cumbersome with lab tables, faucets, etc...

Scheduling**Melissa/Diana**

Melissa – would like to consider moving MB to Wed/Thurs., - not well received by board – attendance would be too low. Will keep as is.

Registration**Diana**

Diana and Izzy would like to have control over rooms used since. This has been a president duty, and is now handed off to Registration. (Jennifer H. needs to know this) Diana would like a cut off time for schedule changes, if requested after there will be a fee. Cut off time will be determined by Diana, but probably about one week prior to festival. Individuals may still swap amongst themselves, but TFS will not make any official changes after that time without a fee of \$25 per entry.

Clinicians**Izzy**

No report.

Flute Choirs**Vacant**

Tim would like to do the flute choir showcase with Grand Polonaise. Ellen would like to limit participation to avoid having all the same people every year. Jennifer – make it a collegiate flute choir and reach out to college professors to recommend performers for the choir. Melissa – request professional dress of participants.

Maybe have more flute choirs. Communicate to Choirs that they should not start until event going on is over.

Masterclasses**Tim**

No report yet. As soon as GAs are confirmed he will start publicizing.

Myrna Brown Competition**Terri**

No report.

Haire Competition**Elise**

All 2017 info is live on website and was distributed at NFA. Will be distributing info to local band directors. If any board members have ideas for ways to promote both inside and out of Texas please give to her. Ann will see if Kathryn V. has band director list to send to her.

Newly Composed Music**Ellen**

Tim Hagen has been selected to compose the piece for the 2017 festival. Contract is being reviewed. Length of piece is being reduced to 4-5 minutes. (Tim stepped out while we discussed payment.) Ellen – last year was combined with Gary Shocker's fee. Brannen grant was used the year before. We also do a call for donations with name on score/program. Ellen moves for \$600 Chris – 2nd. Will also do a call for funds with same benefits as last time – board agreed. This can also be advertised at all our events. (Tim returned after vote of payments.) Ellen has list of future composers.

Commercial Liaison**Daniel**

Would like to talk to those who went to NFA about vendors. Ellen – vendors historically comment on low attendance of college/adults. Would like to get number of vendors back up closer to 20-25 as the 10-12 number we had this year was closer to what we had in the early 90s.

Hospitality

No report.

Karen

Volunteers

No report.

Chris

Program Book Coordinator

Get map of TWU that shows inside the buildings.

Erika

Festival Survey

Co-Chairs need to execute this immediately. Melissa will see if she has an old survey used.

Other Comments: Tim wanted to address a MB judge not behaving appropriately. This person needs to be on the do not judge list, as it does not reflect well on TFS. This needs to be addressed beforehand with judges, and include clause of professional behavior during competition otherwise they will not be compensated. Terri S. should make sure they get a contract with this information beforehand especially if they are not a GA (who have contracts).

Melissa – Would like for us to have a YouTube channel and wants to work on it. Has an idea to have members submit videos of Christmas Carols early and post them in December. Our Flute Hero mascot could do it as well.

Melissa has the idea of creating ambassadors throughout the state. Creating contact within large studios and colleges to use to cross promote events. Potential for watch parties for events that are live streamed. Facebook/Snap Chat take-over for our page to generate interest. Flute choirs could be involved as well. Committee – Brittany B. Tim, Melissa.

Flute Hero! – Mascot at all events during the year...

Next Meeting Date:

Conference call: Sept. 18 at 9:00 p.m.

Meeting: Saturday, October 29, 2016 10:30 a.m. Central Market at Preston/Royal